

Response Due Friday, Aug. 23

RECEIVED

AUG 16 2013

SCHOOL DIST 81

Freedom of Information Act Request form

On the 16 day of August, 2013, at the hour of 9:18 AM, the following individuals appeared in person at the office of Schuller Park School District 81 and requested the following records:

Name Diana Caffero Phone [REDACTED]
Address [REDACTED] City [REDACTED]

Records sought

Copies of all memos, letters, documents, and correspondences including emails to and from current Board of Education members and administrators regarding public participation posted on district website

<input checked="" type="checkbox"/> Paper copy from paper or electronic source (50) pages or less	No charge	for meeting on June 27, 20
<input type="checkbox"/> Paper copy from paper or electronic source (51) pages or more	\$ 15 per page	
<input type="checkbox"/> Copy of audio or video material	Cost of media	

Diana Caffero
Requestor's Signature

Employee Signature and Title _____

The records may take up to five days to assemble. District office staff will notify you when the items are available.

Numbers of copies made _____ Cost \$ _____

I hereby certify the above requested records were presented to me, for inspection or copies provided on _____ day of _____, 2012

Requestor's Signature _____

Checks are made payable to School District 81

If additional time is needed, we will notify the requestor in writing within 5 business days after the receipt of the request of the statutory reason for the extension and when the requested information will be produced.