

Freedom of Information Act Request form

On the 24 day of Feb, 2012, at the hour of _____ M, the following individuals appeared in person at the office of Schiller Park School District 81 and requested the following records: via email to Jeremy Dotson

Name Jim Belden Phone _____

Address _____ City _____

Records sought:

- Current electricity supply services agreement
- January 2014 (or recent) monthly electric supply invoice
- Summary memo describing competitive bid analysis supporting the selection of current electricity vendor.

Paper copy from paper or electronic source (50) pages or less)	No charge
Paper copy from paper or electronic source (51) pages or more)	\$.15 per page
Copy of audio or video material	Cost of media

Please send electronically via scan/email +0

Requestor's Signature _____

Employee Signature and Title _____

The records may take up to five days to assemble. District office staff will notify you when the items are available.

Numbers of copies made _____ Cost \$ _____

I hereby certify the above requested records were presented to me, for inspection or copies provided on _____ day of _____, 2012.

Requestor's Signature _____

Checks are made payable to School District 81

If additional time is needed, we will notify the requestor in writing within 5 business days after the receipt of the request of the statutory reason for the extension and when the requested information will be produced.