

16-21

RECEIVED

AUG 18 2016

**Freedom of Information Act Request form**

On the 18 day of August, year 2016, at the hour of 11:25 am SCHOOL DISTRICT 81, the following individuals appeared in person at the office of Schiller Park School District 81 and requested the following records:

✓ Name Diana Caffero Phone \_\_\_\_\_  
Address \_\_\_\_\_ City S.P.

**Records sought:**

- copy of settlement agreement approved at August 17, 2016  
school board meeting, specifically XIII.A. on public  
meeting agenda for this date.

Paper copy from paper or <u>electronic source</u> (50) pages or less	No charge	→ electronic reply
Paper copy from paper or electronic source (51) pages or more	\$.15 per page	
Copy of audio or video material	Cost of media	

Diana Caffero  
Requestor's Signature

Employee Signature and Title \_\_\_\_\_

The records may take up to five days to assemble. District office staff will notify you when the items are available.

Numbers of copies made \_\_\_\_\_ Cost \$ \_\_\_\_\_

I hereby certify the above requested records were presented to me, for inspection or copies provided on \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_.

Requestor's Signature \_\_\_\_\_

**Checks are made payable to School District 81**

If additional time is needed, we will notify the requestor in writing within 5 business days after the receipt of the request of the statutory reason for the extension and when the requested information will be produced.